

Financial aid eligibility is calculated based on the information provided on the Free Application for Federal Student Aid (FAFSA), using the income information from two tax years prior to the academic year start. For 2023-24, the 2021 tax year will be used. The Department of Education gives the Student Financial Aid Office the authority to use Professional Judgment on a case by case basis to adjust income elements in the federal need analysis to take into consideration times when the income reported is no longer accurate. Changes will be made at the discretion of the Student Financial Aid Office, and typically is approved only when the change in income was unavoidable.

Please submit this form if you would like the Student Financial Aid Office to adjust the income reported in the 2023-2024 FAFSA. **Further documentation will be requested based on the information supplied on this form.**

**Income appeals must be submitted no later than 45 days before the last date of the student’s 2023-24 enrollment.**

\_\_\_\_\_  
**STUDENT NAME**

\_\_\_\_\_  
**STUDENT ID**

**The change of income is to be considered for (check all that apply):**

Student

Student’s Spouse      Spouse’s Name \_\_\_\_\_

Student’s Parent(s) – if student is dependent

Parent 1 Name \_\_\_\_\_ Parent 2 Name \_\_\_\_\_

**Check the appropriate reason(s) for the change of income and give the date of this change: \_\_\_\_/\_\_\_\_/\_\_\_\_**

Unemployment

Divorce/Separation

Change in employment

Disability of student, spouse, or parent

Death of spouse or parent

One-time income (inheritance, moving expense allowance, etc.)

Other, please explain:

**Amount of change of income**

Estimated Income for person(s) listed above:

Person 1 Name: \_\_\_\_\_ 2022 Gross Income: \$ \_\_\_\_\_ Gross Income 6/1/23 – 5/31/24: \$ \_\_\_\_\_

Person 2 Name: \_\_\_\_\_ 2022 Gross Income: \$ \_\_\_\_\_ Gross Income 6/1/23 – 5/31/24: \$ \_\_\_\_\_

To protect your information, we ask that all documentation be sent confidentially using your KUMC.EDU email address. To send a secure email, place [secure] (including brackets) at the beginning of the subject line in your email. More information can be found at this site: <https://kumed.sharepoint.com/sites/mykumc/ir/Pages/Secure-Email.aspx>

**I understand that upon review of this form, the Student Financial Aid Office will provide an additional form and request documentation to support the information above.**

\_\_\_\_\_  
**STUDENT SIGNATURE**

\_\_\_\_\_  
**DATE**